



2022-2023 Sustainable Stanford Internship Position Description

Position Title: Zero Waste Internship

Campus Department – Department Division/Office: Office of Sustainability - Sustainability and Energy Management (SEM)

Position Supervisor: Julie Muir

Work Hours/ Duration: Average of 5-10 hours a week and the internship length is for at least one academic year

Compensation: Starting at \$18.00/hour

Position Description:

Internships within the Sustainability and Energy Department advance Stanford University's commitment to operate its campus as a living laboratory for solutions by facilitating connections between sustainability stakeholders across the university and beyond. All student interns contribute to Sustainable Stanford, the university-wide effort to reduce our environmental impact, preserve resources, and lead sustainability by example across its three pillars - environment, economy, and equity.

The Zero Waste Intern will be part of a student and staff team to help promote waste reduction and proper sorting behaviors in buildings transitioning to our new zero waste system by installing signage and infrastructure, monitoring behavior, collecting and analyzing data, developing outreach materials and implementing behavior change methods.

Qualifications:

- Detail-oriented and a strong self-starter, able to follow tasks through to completion
- Interpersonal and community engagement skills
- Eager to learn about and advocate for conservation and sustainability; creative and enthusiastic
- Strong written and oral communication skills
- Can work well independently as well as collaboratively

Opportunities and Benefits:

- Gain experience in the dynamic field of waste reduction, recycling, and composting and solid waste management
- Flexible work options - Scheduled work hours are flexible. There will be some in-person meetings and some meetings over Zoom.
- Professional development - Acquire new skills, learn about how an organization and workplace function, gain leadership experience through taking ownership of projects, room to pursue projects of interest within job role and the Office of Sustainability's mission (e.g. encouraging sustainable behavior change or using campus as a living lab)
- Community - Join a team of sustainability-minded students and staff who are passionate about integrating and modeling sustainability in all aspects of campus life
- Networking - Make professional connections with leaders and experts in various fields/industries through collaborative work within the larger division and with partner organizations across campus

To Apply:

Students of all majors, interests, and backgrounds are encouraged to apply. Both undergrads and graduate students are welcome.

Please provide a resume and cover letter stating your interest and experience through this [Google Form](https://bit.ly/3MaZtXI): <https://bit.ly/3MaZtXI>.

Hiring decisions for next academic year (2022-2023) will be announced mid- to late May 2022.