



2020-2021 Sustainable Stanford Internship Position Description

Campus Department –Department Division/Office:

Office of Sustainability, Department of Sustainability & Energy Management

Position Supervisor:

Moira Hafer

Position Title:

Cardinal Green Office & Café Intern

Position Description:

Are you looking for hands-on experience helping Stanford's departments conserve resources? Through simple, everyday actions, occupants of any building can impact Stanford's sustainability and bottom line. Individual actions via the My Cardinal Green action network complement larger building sustainability programs. This intern will provide support in assessing and implementing energy, water, and waste conservation support requested through My Cardinal Green in conjunction with the Cardinal Green Office Program, including installation of energy-saving devices, low-flow faucet aerators, etc. This work spans from helping a single individual make sustainability improvements in their work space to auditing and implementing recommendations for an entire building. Finally, cafes distributed around campus also present a unique opportunity for conservation, and this intern will help develop a robust sustainability assessment and intervention framework for cafes. Opportunities to work on customized projects may also be available throughout the year.

Position Length:

5-10 hours per week for the 2020-2021 academic year

Opportunities and Benefits:

- Learn about campus sustainability and gain hands-on experience, especially in energy efficiency and plug loads
- Directly contribute to the development of new plug load reduction programs
- Work with faculty and staff throughout the university to promote easy and effective energy-saving actions
- Make a direct impact on reducing building energy consumption at Stanford

- Expand on interpersonal skills through communication with building occupants
- Work on more in-depth building level projects based on interest areas and Office of Sustainability goals

Qualifications:

- Strong interpersonal skills
- Interest in energy conservation and occupant engagement
- Ability to work independently
- Reliable and accountable for work
- Ability to perform manual tasks, such as installing smart power strips or light bulbs

Salary:

Hourly salary at a rate of \$16.50/hr

To Apply:

Please provide a resume and cover letter stating your interest and experience by email to ruckerae@stanford.edu. Deadline is Wednesday, April 8, 2020. Interviews will be held through early May and hiring decisions will be announced by Friday, May 15, 2020.