Position Description:
The Sustainable Food Program intern will assist the Sustainable Food Program manager in all aspects of sustainability. Example projects include:

- Research on sustainability topics, farms, and vendors
- Analysis of current and future purchasing
- Writing and editing newsletters
- Organizing educational events
- Waste analysis to improve composting program
- Energy use analysis and project management
- Assist in gardens and running community gardens

Please note that this person is expected to come into the office on a regular basis, but can also work from home as needed. You will need one two-hour block each week where you can come to the office. This can change quarter to quarter.

Position Length:
Entire 2016-2017 academic year

Opportunities and Benefits:
- Learn in depth about sustainable food topics
- Gain experience in project management
Qualifications:
- Eager to learn about and advocate for conservation and sustainability
- Effective written and oral communication skills
- Creative and enthusiastic
- Can work well independently as well as collaboratively
- Organized, self-motivated and accountable for work
- Can commit extra time during big events, prioritize meetings and events

Salary:
Hourly salary at a rate of $15/hr

To Apply:
Please provide a resume and cover letter stating your interest and experience by email to mbrightwater@stanford.edu. **Deadline is Wednesday, May 4, 2016.** Interviews will be held during the week of May 16 and hiring decisions will be announced by **May 31, 2016.**