



2019-2020 Sustainable Stanford Internship Position Description

Campus Department –Department Division/Office: PSSI/Stanford Recycling

Position Supervisor: Julie Muir, Zero Waste Manager

Position Title: Campus Zero Waste Intern

Position Description:

Interns will help the campus reduce waste by playing an active role in the Campus Zero Waste Program. Getting to Zero Waste requires a combination of education and infrastructure. Zero Waste Interns will have opportunities to create new ways to communicate our waste reduction message to different community groups, research best practices, collect and analyze data, and implement new programs. Below are descriptions of possible projects. New project ideas are welcomed.

- Assist campus cafés and offices to establish successful composting programs through education and training, monitoring, and reporting.
- Assist the two elementary schools and the five preschools on campus to reduce waste and to recycle and compost at school.
- Develop and assist with the RecycleMania campaign that focuses on teaching the campus to reduce waste, look for reuse options, and recycle or compost more and waste less.
- Develop a series of videos that can be used to teach and train the campus about how to properly sort waste and gain Zero Waste habits.
- Assist with managing our social media.

This position requires that you become employed by Peninsula Sanitary Service, Inc., a private employer.

Position Length:

Entire 2019-2020 academic year.

Opportunities and Benefits:

- Gain experience in the field of waste reduction, recycling, and composting and solid waste management.
- Learn about campus sustainability and gain valuable hands-on experience.
- Develop professional management, communication, and public speaking skills.
- Develop relationships with sustainability leaders on and off campus.
- Benefit community while gaining a deeper understanding about the challenges of achieving a sustainable zero waste society.
- Optional involvement in the Zero Waste Youth Convergence, Northern California Recycling Association and the California Resource Recovery Association.

Qualifications:

- Eager to learn about and advocate for conservation and sustainability; creative and enthusiastic.
- Strong written and oral communication skills.
- Can work well independently as well as collaboratively; able to commit the required weekly 3-5 hours.
- Organized, self-motivated and accountable for work.

Salary:

Hourly salary at a rate of \$17.40/hour.

To Apply:

Please provide a resume and cover letter stating your interest and experience by email to ruckerae@stanford.edu. Deadline is Wednesday, April 10, 2019. Interviews will be held through early May and hiring decisions will be announced by May 14, 2019.