2018-2019 Sustainable Stanford Internship Position Description

**Campus Department –Department Division/Office:** R&DE Student Housing

**Position Supervisor:** Sea Gill

**Position Title:** Row House Energy Usage Intern

**Position Description:** Interns will assist with a number of initiatives aimed at reducing energy usage in Row Houses. Responsibilities may include analyzing utilities data, meeting with key stakeholders to learn more about Row House Kitchen Operations and identify opportunities to reduce energy usage.

**Position Length:** Entire 2018-2019 academic year

**Opportunities and Benefits:**
- Learn about campus sustainability and gain project management experience in designing and implementing projects.
- Work collaboratively with others on educating and advocating for positive campus change.
- Develop professional management, communication, and leadership skills.
- Develop relationships with sustainability leaders on and off campus.
- Learn about sustainability careers from other professionals in the field.

**Qualifications:**
- Eager to learn about and advocate for conservation and sustainability; creative and enthusiastic.
- Effective written and oral communication skills.
- Can work well independently as well as collaboratively.
- Organized, self-motivated and accountable for work.
- Able to commit the required weekly 3-8 hours of work.

**Salary:**
Hourly salary at a rate of $16-17/hr

**To Apply:**
Please provide a resume and cover letter stating your interest and experience by email to skcoxon@stanford.edu. **Deadline is Wednesday, April 25, 2018.** Interviews will be held through early May and hiring decisions will be announced by **May 14, 2018.**