2018-2019 Sustainable Stanford Internship Position Description

**Campus Department –Department Division/Office:** R&DE Student Housing

**Position Supervisor:** Sea Gill

**Position Title:** FLI Drive Item Movers (5)

**Position Description:** Interns will assist with organizing pods for FLI Drive, keeping an inventory of all items in pods and hosting June 13th Donation Event. They will also help with distribution in the fall.

**Position Length:**
May 1st - June 19th

**Opportunities and Benefits:**
- **Spring**
  - Donation Event day (June 12). ~3 hours
  - Throughout finals week as available *(clarify further, 4-10 hours during the week as able)*
- **Fall**
  - Distribution Event day (late Sept/early Oct). 4.5 hours
  - Description: Assist in carrying items to storage pods, cleaning items packing pods. Assist in carrying items to student dorms during distribution day.

**Qualifications:**
- For Spring hires, commit to helping during specified time blocks in addition to June 13th Donation Event during finals week. (Time blocks should be organized by Student Leaders)
- Can work well independently as well as collaboratively.
- Organized, self-motivated and accountable for work.
- Able to commit the 7-8 hours on June 19th.

**Salary:**
Hourly salary at a rate of $16-17/hr

**To Apply:**
Please provide a resume and cover letter stating your interest and experience by email to Alex Li ali17@stanford.edu. **Deadline is Thursday, April 25, 2019.**