



# SUSTAINABLE STANFORD

## 2018-2019 Sustainable Stanford Internship Position Description

**Campus Department –Department Division/Office:** R&DE Student Housing

**Position Supervisor:** Sea Gill

**Position Title:** FLI Drive Item Movers (5)

**Position Description:** Interns will assist with organizing pods for FLI Drive, keeping an inventory of all items in pods and hosting June 13<sup>th</sup> Donation Event. They will also help with distribution in the fall.

**Position Length:**  
May 1<sup>st</sup>-June 19<sup>th</sup>

**Opportunities and Benefits:**

- Spring
  - Donation Event day (June 12). ~3 hours
  - Throughout finals week as available (*clarify further, 4-10 hours during the week as able*)
- Fall
  - Distribution Event day (late Sept/early Oct). 4.5 hours
  - Description: Assist in carrying items to storage pods, cleaning items packing pods. Assist in carrying items to student dorms during distribution day.

**Qualifications:**

- For Spring hires, commit to helping during specified time blocks in addition to June 13<sup>th</sup> Donation Event during finals week. (Time blocks should be organized by Student Leaders)
- Can work well independently as well as collaboratively.
- Organized, self-motivated and accountable for work.
- Able to commit the 7-8 hours on June 19<sup>th</sup>.

**Salary:**

Hourly salary at a rate of \$16-17/hr

**To Apply:**

Please provide a resume and cover letter stating your interest and experience by email to Alex Li [ali17@stanford.edu](mailto:ali17@stanford.edu). **Deadline is Thursday, April 25, 2019.**