2018-2019 Sustainable Stanford Internship Position Description

**Campus Department – Department Division/Office:** R&DE Student Housing

**Position Supervisor:** Sea Gill

**Position Title:** Sustainable Building Design Intern

**Position Description:** Interns will assist with finding and proposing new construction standards for R&DE’s new residence halls. Responsibilities may include research standards for heating in large residential, proposing a plan to have a zero waste residence hall, and analyzing utilities data from R&DE’s newest building and seeing how they compare to older building in R&DE’s portfolio.

**Position Length:**
Entire 2018-2019 academic year

**Opportunities and Benefits:**
- Learn about campus sustainability and gain project management experience in designing and implementing projects.
- Work collaboratively with others on educating and advocating for positive campus change.
- Develop professional management, communication, and leadership skills.
- Develop relationships with sustainability leaders on and off campus.
- Learn about careers in sustainability.
- Make a real impact!

**Qualifications:**
- Eager to learn about and advocate for conservation and sustainability; creative and enthusiastic.
- Effective written and oral communication skills.
- Can work well independently as well as collaboratively.
- Organized, self-motivated and accountable for work.
- Able to commit the required weekly 3-8 hours of work.

**Salary:**
Hourly salary at a rate of $16-17/hr

**To Apply:**
Please provide a resume and cover letter stating your interest and experience by email to
skcoxon@stanford.edu. **Deadline is Wednesday, April 25, 2018.** Interviews will be held through early May and hiring decisions will be announced by **May 14, 2018.**