2015-2016 Sustainable Stanford Internship Position Description

**Campus Department – Department Division/Office:**
Office of Sustainability, SEM

**Position Supervisor:**
Moira Hafer

**Position Title:**
Plug Load Reduction Program Intern (2)

**Position Description:**
Are you looking for hands-on experience helping Stanford’s departments conserve resources? Through simple, everyday actions, occupants of any building can impact Stanford’s sustainability and bottom line. Stanford’s suite of plug load reduction programs complement larger energy efficiency retrofits and contribute to Stanford's carbon footprint reduction goals. As an intern supporting Stanford’s plug load reduction programs, you will assist with a new direct install program on campus that will focus on energy efficiency equipment such as appliance timers, LED light bulbs, and vending misers. The work will entail identifying equipment to target using data from the campus-wide equipment inventory, installing new devices, and communicating with building occupants to promote sustainable behavior. Finally, interns will also support the expansion of the equipment inventory, collecting data on electronic equipment using a proprietary smartphone application in several locations, both on- and off-campus. Strong interpersonal skills and reliability are a must. This will be a full-time summer internship that will last approximately 10 weeks.

**Position Length:**
Summer 2015

**Opportunities and Benefits:**
- Gain first-hand experience with plug load energy reduction methods
- Increase your understanding of plug loads and energy efficiency
- Directly contribute to the implementation of new sustainability programs on campus
- Work with faculty and staff throughout the university to promote easy and effective energy-saving actions
- Make a direct impact on reducing building energy consumption at Stanford
- Expand on interpersonal skills through communication with building occupants
Qualifications:
- Strong interpersonal skills
- Interest in plug loads and energy efficiency
- Ability to work independently on installations, inventory efforts, and communications
- Reliable and accountable for work
- Ability to perform manual tasks, such as installing appliance timers or light bulbs

Salary:
Hourly salary at a rate of $14.50/hr

To Apply:
Please provide a resume and cover letter stating your interest and experience by email to mkearns@stanford.edu. **Deadline is Monday, May 11.** Interviews will be held during the week of May 18-22 and hiring decisions will be announced by May 29.