Campus Department – Department Division/Office: Office of Sustainability, Department of Sustainability and Energy Management

Position Supervisor: Rashmi Sahai

Position Title: Building Sustainability Performance Intern

Position Description:

Stanford’s Office of Sustainability has designed an internal assessment tool for evaluating sustainability performance of campus academic buildings. The tool evaluates buildings in the following areas: energy, water, waste, transportation, occupant engagement, and occupant comfort.

This internship will focus on building out the assessment tool through data collection and analysis. Once built, the intern will use the tool to evaluate sustainability performance of Stanford’s buildings and make recommendations for improvement. The intern will help put together reports of the results that will be shared with building managers and eventually academic leadership.

Position Length:
The duration of the internship will be for ten-weeks during summer of 2015 for 15 to 20 hours per week. Start and end dates are flexible.

Opportunities and Benefits:
- Learn about industry green building practices, including energy efficiency, water conservation, waste reduction, indoor environmental quality, and engagement. Learn how sustainable Stanford’s buildings are compared to best practices.
- Learn the intricacies of Stanford’s operations, such as utilities and waste management.
- Make a direct impact on improving Stanford’s sustainability
- Improve Microsoft Excel and InDesign skills
This internship is a great resume builder for those interested in a career in the green building industry.

Qualifications:
- Well-versed with Microsoft Excel
- Experience with data analysis
- Detail oriented
- Interest and background in sustainability
- Strong communication skills
- Self-motivated and able to work independently
- InDesign experience is preferred but not required

Salary:
Based on experience but generally following Stanford’s hourly wage scale.

To Apply:
Please provide a resume and cover letter stating your interest and experience by email to mkearns@stanford.edu. **Deadline is Monday, May 11.** Interviews will be held during the week of May 18-22 and hiring decisions will be announced by May 29.